

Recruitment of Non-Teaching Posts in IGNOU 2023



Admit Card (Provisional)

Application Number:	Roll Number:	
Applicant Name :	Father's Name :	
Date of Birth :	Gender :	
Category :		
Person With Benchmark Disability (PwBD):	Scribe Required :	
(Roll Number)	Candidate's Signature	
	EXAM CENTER DETAIL	
Date of Examination		
Post Applied for		
Shift		
Reporting / Entry Time		
Gate Closing Time of Centre		
Timing of Test		
Test Centre State		
Venue of Test		
	Director(Exams), NTA	
	SELF DECLARATION (UNDERTAKING)	
I,, do hereby, declare the following:		
. I have read all the instructions	s uploaded on the website and thereafter e printout and agreed to abide by the same	downloaded the admit card along with
. I have read the detailed " imposame.	ortant instructions for candidates" as given	on page 2. I understand to abide by the
Candidate's Photo (Same as uploaded of Application Form to be affixed before react the Centre)	the candidate's left-hand thumb Impression (To beaffixed before reaching the Centre)	Candidate's Signature (To be signed, on the Day of Examination in presence of the Invigilator only)

Signature of the invigilator in the examination room/hall:.....

Note: Candidates are advised to download this admit card and go through the instructions printed on it carefully before going for the examination and follow them strictly. Candidate must carefully check the particulars /photographs/signature/post details etc. as shown in the admit card. The candidates are advised to retain the copy of this admit cardfor her/his record and future reference.

Application Number: IP Address: Date and Time: [Page 1 of 2]





IMPORTANT INSTRUCTIONS FOR CANDIDATES

- 1. Candidate must bring a legibly printed Admit Card with 2 identical photographs as uploaded at the time of filling of the Application form, one to be pasted on the admit card at mark A and another photograph to be pasted on the Attendance Sheet in the Examination Room/Hall and one identityproof in original with photo like Driving License, Aadhaar Card/E-Aadhaar/Aadhaar Enrolment No. Passport, PAN Card, failing which the candidate will not be allowed to enter the Examination Centre. All other ID/ Photocopies of IDs even if attested/ scanned photos of IDs in the mobile phone will NOT be considered as valid ID Proof.
- 2. No Candidate should adopt any unfair means or indulge in any unfair examination practices. If any candidate is found indulging in any unfair means/ unfair examination practices at any stage of examination, his/her candidature will be cancelled, and legal action will be taken including debarring in all future examinations conducted by NTA.
- 3. The candidate must reach the Centre at the time as indicated against Reporting/Entry time at the Centre, in the Admit Card.
- 4. No candidate shall be permitted to enter after the Gate Closing Time.
- 5. No candidate shall be permitted to leave the Examination Room/ Hall before the end of the examination.
- 6. Upon completion of the examination, please wait for instructions from Invigilator and do not get up from your seat until advised. The candidates will be permitted to move out, one at a time only.
- 7. All candidates are required to download and read carefully, the Instructions given with the Admit Card and strictly adhere to them.
- 8. This Admit Card consists of Two pages- Page 1 contains the Centre details, Page 2 has "Important instructions for candidates". The candidate has to download both pages.
- 9. The Admit Card is provisional, subject to satisfying the eligibility conditions as given in the Prospectus/Information Bulletin.
- 10. Candidates are advised to verify the location of the test venue, a day in advance so that they do not face any problem on the day of the test.
- 11. If religion/customs require you to wear specific attire, please visit the Centre early for thorough checking and mandatory frisking.
- 12. No Candidate would be allowed to enter the Examination Centre, without Admit Card and undertaking, Valid ID Proof (Departmental Identity Card (Original) issued by MHA or concerned Ministry/Department of the Government Servant.
- 13. Candidates will be permitted to carry only the following items with them into the examination venue:
 - a) Admit Card downloaded from the NTA website (a clear printout on A4 size paper) duly filled in.
 - b) 02 Additional passport size photographs for pasting on the Attendance Sheet.
- 14. The NTA will provide the Blue/Black ball point pen to the candidates during the examination. No personal pen will be allowed.
- 15. Before reaching the Centre, candidates must paste the Photograph and put a thumb impression at the appropriate place on the Admit Card. They should ensure that their Left-Hand Thumb Impression is clear and not smudged.
- 16. PwD candidate (with disability of 40% or less) may be allowed Compensatory/ Extra time of 20 minutes per hour of the examination, whether such candidate (having a physical limitation to write) uses the facility of Scribe or not.
- 17. PwD candidate must bring a PwD certificate issued by the Competent Authority if claiming relaxation under the PwD category. The Scribe must also carry his/her own Self Declaration (Undertaking) regarding educational qualification, passport size photograph, and valid government identity.
- 18. Candidates are NOT allowed to carry any other personal belongings including electronic devices, or mobile phones to the Examination Centre. Examination Officials will not be responsible for the safekeeping of personal belongings and there will be no facility.
- 19. **Shoes/footwear with thick soles and garments** with large buttons are NOT permitted.
- 20. Blank paper sheets for rough work will be provided in the examination Hall/Room. Candidates must write their name and Roll Number at the top of each of the sheet(s).
- 21. The candidate should ensure that the Question Paper is as per his/her opted subject/medium indicated in the Admit Card. In case, the subject/medium of the Question Paper is other than his/her opted subject/medium, the same may be brought to the notice of the Invigilator concerned.